

2009 AAEM SUMMER CONFERENCE

June 15 - 17, 2009

Renaissance Riverview Plaza Hotel • Mobile, Ala.

The 2009 AAEM Summer Conference is scheduled for June 15 - 17 at the Renaissance Riverview Plaza Hotel in Mobile, Ala. This promises to be an exciting conference that you won't want to miss. The conference this year will focus on the **Logistics of Disaster Response**. For a detailed conference schedule and a list of topics please see page 2. I'm sure you'll agree that the conference and training committee have done a great job planning the agenda this year!

Conference registration is \$200 per person until Friday, May 22. After May 22, registration will be \$250. As most of you know by now, the ACCA has moved to an online registration system. Specific registration instructions are included on page 3 of this packet. Also included in the packet is a golf tournament registration form and nomination information, for those who are qualified to vote. *Please note that cancellations will not be refunded after Friday, May 29.*

NOTE: President Ellen Haynes would like to return to an old AAEM tradition. **We want to encourage you to bring a door prize that represents your county to be given away during the conference.** So start thinking now about what you can bring!

And be sure to attend the conference wide dinner on Monday night! We will be attending a Mobile BayBears game. We'll have dinner in a suite and watch the BayBears beat the Tennessee Smokies.

Don't forget to make your hotel arrangements for the conference! The Riverview is offering phone or online room reservations. To reserve your room online, visit <http://www.marriott.com/hotels/travel/MOBRV>, and enter the code **aaeaaea** in the box marked "Group Code" along with your arrival and

Logistics
of Disaster
Response

departure dates. If you are trying to come in a day early or stay a day late, you will need to call 1-800-922-3298 and refer to the group name and group code. The conference rate is \$129 a night. **The deadline to make your reservations is Friday, May 15.**

If you have any questions, please call or email Donna Key at (334) 263-7594 or dkey@acca-online.org.

2009 AAEM Summer Conference TENTATIVE Agenda

Renaissance Riverview Plaza Hotel • Mobile, Ala.

June 15 - 17, 2008

MONDAY, JUNE 15

9 – 10:30 a.m.

Board of Directors Meeting

10:30 – 11:30 a.m.

Committee Meetings (Scheduled by Chairpersons)

Noon

Golf Tournament Registration and Lunch at Timber Creek Golf Course in Daphne (Tournament begins at 1 p.m.)

3 – 5 p.m.

Conference Registration at the Riverview Plaza Hotel

5:30 p.m.

BayBears Baseball Game (Dinner provided)
Transportation will be provided.
Shuttle service will begin at 5:30 p.m.
Shuttles will run continuously throughout the evening.

TUESDAY, JUNE 16

7:45 - 8:05 a.m.

Morning Devotional

8 a.m. – 12 p.m.

Exhibitor Registration and Set-Up
AAEM Conference Registration

8:15 a.m. – 12 p.m.

Opening General Session
Ellen Haynes, AAEM President, presiding

8:15 – 9 a.m.

Alabama Emergency Management Agency Update
Brock Long, Director

9 – 9:45 a.m.

Alabama Department of Homeland Security Update
Jim Walker, Director (Invited)

9:45 - 10:15 a.m.

National Weather Service Update

10:15 – 10:30 a.m.

Break

10:30 – 11:15 a.m.

Task Force Logistics

11:15 a.m. – 12 p.m.

Logistics Training

12 – 5 p.m.

Exhibit Hall Open

12 – 1:30 p.m.

Strolling Lunch Inside the Exhibit Hall

1:30 - 4:30 p.m.

District Caucuses (Inside the Exhibit Hall)

Districts 1&2 - 1:30 - 2:15 p.m.

Districts 3&4 - 2:15 - 3 p.m.

Districts 5&6 - 3 - 3:45 p.m.

Districts 7&8 - 3:45 - 4:30 p.m.

5 – 6:30 p.m.

Conference Reception Inside the Exhibit Hall

Dinner on your own

WEDNESDAY, JUNE 17

7:30 - 8:30 a.m.

Conference Breakfast with Exhibitors

8 – 8:20 a.m.

Morning Devotional

8:30 a.m. - Noon

Morning General Session
Dan Long, AAEM President-Elect, presiding

8:30 – 9:30 a.m.

SOLE - International Society of Logistics Humanitarian and Disaster Relief Overview

9:30 – 10:30 a.m.

Use of Helicopters in Disaster Relief

10:30 – 10:45 a.m.

Break

10:45 - 11:30 a.m.

Logistics of Motor Coach Evacuation

11:30 a.m. - Noon

Point of Distribution Training

12 – 1:30 p.m.

Awards Luncheon (Coat and Tie Business Attire)
Ellen Haynes, AAEM President, presiding

1:45 – 4:30 p.m.

Afternoon General Session
Dan Long, AAEM President-Elect, presiding

1:45 – 2:45 p.m.

Property Management

2:45 – 3 p.m.

Break

3 – 4:30 p.m.

Business Session and Induction of New AAEM Officers

6 – 8 p.m.

President's Dinner (Business Casual Attire)
Renaissance Riverview Plaza Hotel

Be sure to bring a door prize that represents your county!

INSTRUCTIONS FOR ONLINE REGISTRATION

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- Before you begin, please understand that we have put a lot of effort into making sure this system works well for the ACCA and our affiliates. That said, we are aware that some of you will experience problems or have trouble registering. Change is not always easy. Please do not hesitate to contact Jennifer or Donna in the ACCA office to help resolve issues.
- Registrations will not be accepted via any other method. You **MUST** register through the online system.
- Each person must register individually for the conference. You might want to think about assigning the duty of registering everyone in the office to one staff member. That staff member would then be responsible for registering each person individually for all ACCA and AAEM events and keeping up with everyone's login and password. We have already set up an account for every AAEM member.
- Go to www.acca-online.org. Click on the Conference and Events tab on the top left hand side of the menu bar. Scroll down to the AAEM Summer Conference.
- Click on the tab to register online. (This will bring you to a welcome page.)
- Your first step is to login. You must be logged in to register for an event. Click on Login on the left hand side of the page.
- Enter your primary email address. Right now the default password is **Password1**. After you login for the first time it will prompt you to change the password to something else. After you change your password click on Click Here to Continue. This will bring up all of your current account information.
- *If it says incorrect email or password* we may not have you in the system. Go up to New Visitor Registration to create an account. You'll need to enter your contact information and hit Create Account. From there continue on to the next step.
- From here click on Upcoming Events on the left hand side of the page. Scroll down and click on AAEM Summer Conference Registration - Counties. There are multiple pages of events, so you may have to scroll to page 2 or 3. It should bring you to the event description page. From here scroll down and click on Register for this event. From here scroll down and double check your registration information in the boxes provided. From there click on Add to Cart.
- **IF YOU NEED TO REGISTER YOUR SPOUSE OR GUEST:** First put your conference registration in your shopping cart. Then hit Continue Shopping and click on Upcoming Events again on the left hand side of the page. From there Click on AAEM Summer Conference Spouse Registration - Counties. Click on Register for this Event. From here change the information in the boxes provided to your spouse/guest information and click on Add to Cart.
- **IF YOU NEED TO REGISTER FOR THE GOLF TOURNAMENT:** First put your conference registration in your shopping cart. Then hit Continue Shopping and click on Upcoming Events again on the left hand side of the page. From there Click on AAEM Summer Conference Golf Registration (either Member or Non Member). Click on Register for this Event. Double check your registration information in the boxes provided and click on Add to Cart.
- When you are ready, hit the Checkout button in the shopping cart. Enter your billing information if necessary. Click next. Then choose your payment option. You have the option of being billed for the event or paying with a credit card. If you choose Bill Me, please print your receipt and use that as an invoice for payment. **Please make all checks payable to AAEM Summer Conference, 100 N. Jackson St, Montgomery, AL 36104.**
- Once you complete your registration you will receive a confirmation email detailing your purchase.
- Again, please call or email Jennifer or Donna in the ACCA Office if you have any questions.
 - Jennifer Datcher - jdatcher@acca-online.org
 - Donna Key - dkey@acca-online.org
 - (334) 263-7594



Alabama Association of Emergency Managers

NOTICE OF ELECTION

To: All AAEM Voting Members

From: Margaret A. Bishop, Chairman, Nomination and Credentials Committee
Roy Waite, Co-Chairman

Re: Letters of Intent and Thirty Days Conference Deadline Notice

It's time again to cast your vote. I would like to express to all of you that have an interest in running for an office on the AAEM Board to please take this time to prepare for and present to my office the necessary paperwork that is needed to qualify you to this Committee for the upcoming election to be held at the Riverview Hotel.

In doing so, remember it's up to you to have all of this information enclosed in your envelop or package when it's received by my office. I welcome each of you to call my office to verify that your package or envelop has been received with all the necessary paperwork enclosed. You will find my office contact information listed on the letterhead. Please, do not jeopardize your opportunity to be considered.

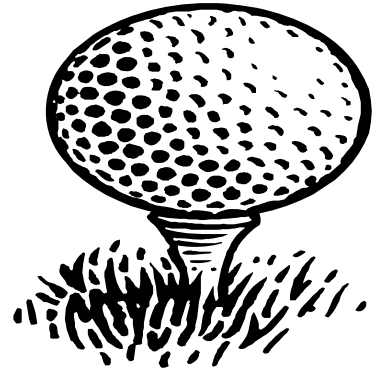
Secondly, according to the By-Laws - all interested persons can present their letter of intent and their supervisor's letter of support on the first day of the Conference - which is June 15, 2009 to the Chairman of the Nomination and Credential Committee.

Remember, no U. S. Mail, FedEx, or UPS will be received after 4:00 PM- Friday, June 12, 2009. Please allow your information time to be received by this office before the 12th of June.

Positions Available for Voting: President-Elect, Area 1 Director, Area 2 Director, Area 3 Director, Area 4 Director, Area 5 Director, Area 6 Director, Area 7 Director, Area 8 Director.

Margaret A. Bishop, Director, Sumter County EMA
P.O. Box 99, Livingston, AL 35470-0099; 205-652-6347/652-7230-Fax

TEE TIME!



Mark your calendars for the AAEM Summer Golf Tournament, in conjunction with the Summer Conference. **The tournament will begin with a shotgun start at 1 p.m. on Monday, June 15, at the Timber Creek Golf Course in Daphne, Ala.** (*Arrive at Noon for check-in and lunch.*) We will use a scramble format.

Members and associate members play free (if your dues are paid by May 15, 2009), while non-members and companies may register for \$60, which includes lunch, greens fees, carts and range balls. **Deadline for registration is Friday, June 5.**

To register go to www.acca-online.org and click on Conferences and Events in the upper left hand corner. From there click on AAEM Summer Conference Registration. From there you will be directed to our online system where you can register for the tournament. If you have any questions, contact Donna Key at (334) 263-7594.



AAEM
100 N. Jackson Street
Montgomery, Ala. 36104

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